



Institute for Research & Education

New Employee Orientation Program Syllabus

Version: June 28, 2024



Course Overview

Welcome to TIA's New Employee Orientation Program. This comprehensive program has been meticulously designed to empower aspiring freight brokers with the knowledge, skills, and confidence required to excel in today's dynamic transportation landscape.



Course Objectives

By the end of this course, you will have a firm grasp of the following core topics:

- General Business Principles
- Basics of Being a Freight Broker
- Broker Industry Compliance
- Financial Management
- Technology Basics
- Building Relationships with Carriers and Shippers



Course Materials

Access to the Learning Management System (LMS): This will be your home for all content including course modules for up to 90-days following the first day you enter the course. You will receive instructions on how to access the LMS on the first day of the course.



Course Participation

This is a rigorous, intensive course designed for you to engage actively with course materials and put your learnings into action to prepare for the final exam.



Course Policies & Important Resources

Please make sure to review the [TIA Education Course policies here](#). Throughout the course, you can always refer to the Course homepage to view this syllabus, the course policies, the schedule of activities for your course, and more.



Course Completion

This course will fly by – we understand that many students take this course while also working full time in their current roles as freight brokers. The students who actively participate in all the available study options often have more success on the final exam at the end of the course. We are so happy to have you join us for this course!

***Syllabus details are subject to change*